

RETIRED – UNITED TEACHERS OF NORTHPORT

RULES AND REGULATIONS

(Revised 2014)

Article I: Names and Affiliation

The name of this organization shall be the Retired - United Teachers of Northport, (R-UTN). It shall be affiliated with NYSUT and all other NYSUT affiliates.

Article II: Purposes

- A. To inform members of the services, programs and benefits available to retirees.
- B. To provide recreational and social activities for its members, including an annual retiree directory.
- C. To help members remain in contact with their professional fields.
- D. To advise the UTN Negotiating Committee of its retired members' concerns.
- E. To liaison with NYSUT and other groups on issues of concern to retirees.

Article III: Membership

- Section 1 Full membership, which includes NYSUT and AFT membership, shall be open to all retirees who were UTN members at time of employment in the district.
- Section 2 Associate membership shall be open to all other retirees from the district.
- Section 3 Only full members may vote or hold elective office within this organization.

Article IV: Officers and Governing Body

- Section 1 The responsibility for managing the affairs of the R-UTN Chapter shall be vested in an Executive Board which shall consist of its elected officers and the chairpersons of all Standing and Ad Hoc committees, and other appointees, established as the need arises.

- Section 2 A) The elected officers shall be President, Vice President, Secretary and Treasurer. They shall serve for a period of two years and perform all the duties customarily carried out by such officers.
- B) Officers may serve no more than three consecutive terms.
- C) Standing committees shall include:
- 1) Membership which shall collect and transmit dues to the treasurer, maintain records and prepare mailing labels.
- 2) Political Action which shall collect VOTE/COPE contributions, maintain records and keep membership informed of relevant political issues and plan appropriate responses.
- 3) Social Activities which shall plan and organize the Annual Picnic, luncheons and other social events, collect monies for remittance to the treasurer and maintain records.
- 4) Communications which shall produce a quarterly newsletter, maintain a membership e-mail data base for timely communications, and maintain the chapter website.
- D) Appointees shall include a corresponding secretary, representative to the UTN, representative to Retiree Council 23 and others as the need arises.
- E) Ad Hoc Committees shall be created by the Executive Board as need arises.
- F) All committees shall report regularly to the Executive Board.

Section 3 The chairpersons of standing and ad hoc committees and appointees shall be selected by the President with the concurrence of the Executive Board.

Section 4 In the event of the departure of an elected officer(s), the Executive Board may designate a replacement to serve until the next election is held.

Article V: Meetings and Elections

Section 1 There shall be at least two regularly scheduled general membership meetings each year. One in the spring and one in the fall. The President may call such other membership meetings as deemed desirable.

- Section 2 Officers shall be elected by a separate ballot for each position at the final spring meeting held in even-numbered years.
- Section 3 Prior to the election, a nominating committee of the Past President and two other members shall present a slate of officers to be published in the newsletter issue announcing the spring general membership meeting. Nominations from the floor at the spring general membership meeting may also be made. Candidates proposed for office shall have agreed, prior to their nomination, to serve if elected

Article VI: Dues

- Section 1 Dues shall be established annually by the Executive Board.
- Section 2 Membership shall be contingent upon the payment of dues from the first week of September to October 30th of each year. Delinquent members will be dropped from NYSUT rolls, including all NYSUT benefits.

Article VII: Rules, Quorums and Amendments

- Section 1 Unless otherwise stated in these regulations, *Robert's Rules of Order* shall prevail at UTN-Retiree Chapter meetings.
- Section 2 One third of the full members shall constitute a quorum at all membership meetings. One more than half shall constitute a quorum at meetings of the Executive Board.
- Section 3 This constitution may be amended by a majority of the full membership at a general membership meeting.

Article VIII: Member Rights

The R- UTN Chapter will show no discrimination toward individuals on the basis of sex, religion, color, race, marital status, sexual orientation, gender identity, national or ethnic origin, age, disability or political activities and beliefs.